

Form of Notice to Former Tenant
Notice of Right to Reclaim Abandoned Property

To: (Name of former tenant)
(Address of former tenant)

When you vacated the premises at (address of premises, including room or apartment number, if any), the following personal property remained:

(Insert description of the personal property)

You may claim this property at (address where property may be claimed).

Unless you pay the reasonable cost of storage for all the above-described property, and take possession of the property which you claim, not later than (insert date not less than 15 days after notice is personally delivered or, if mailed, not less than 18 days after notice is deposited in the mail) this property may be disposed of pursuant to Civil Code section 1988.

(Insert one of the statements below which applies to the facts of your situation.)

(1) If you fail to reclaim the property, it will be sold at a public sale after notice of the sale has been given by publication. You have the right to bid on the property at this sale. After the property is sold and the cost of storage, advertising, and sale is deducted, the remaining money will be paid over to the county. You may claim the remaining money at any time within one year after the county receives the money.

Or

(2) Because this property is believed to be worth less than \$300, it may be kept, sold, or destroyed without further notice if you fail to reclaim it within the time indicated above.

Dated:

(Signature of landlord)
(Type or print name of landlord)
(Telephone number)
(Address)